

# Letter of Authority for a Person to Bid for and On Behalf of Another Party at the Auction Of:

**AUCTION OF:**

ADDRESS: \_\_\_\_\_

SUBURB: \_\_\_\_\_ STATE: \_\_\_\_\_ POSTCODE: \_\_\_\_\_

TO: AGENT FOR THE SELLER

DATE: \_\_\_\_\_

This letter serves to confirm that the person named below is authorised to bid on our behalf at the Auction of the above property. You are hereby authorised to take offers, from the person named below. Should our representative be successful they are authorised to immediately pay the deposit of \_\_\_\_\_ % of the purchase price, complete the contract of sale with the following buyer's details and sign the contract of sale on our behalf.

**PARTY AUTHORISED TO BID**

NAME: \_\_\_\_\_ IDENTIFICATION: (e.g. Driver's licence to permit registration of the bidder/s) \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SUBURB: \_\_\_\_\_ STATE: \_\_\_\_\_ POSTCODE: \_\_\_\_\_

Signature: \_\_\_\_\_

**BUYER/S DETAILS**

NAME: \_\_\_\_\_ IDENTIFICATION: (e.g. Driver's licence to permit registration of the bidder/s) \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SUBURB: \_\_\_\_\_ STATE: \_\_\_\_\_ POSTCODE: \_\_\_\_\_

NAME: \_\_\_\_\_ IDENTIFICATION: (e.g. Driver's licence to permit registration of the bidder/s) \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SUBURB: \_\_\_\_\_ STATE: \_\_\_\_\_ POSTCODE: \_\_\_\_\_

**SOLICITOR DETAILS**

NAME: \_\_\_\_\_ FIRM: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SUBURB: \_\_\_\_\_ STATE: \_\_\_\_\_ POSTCODE: \_\_\_\_\_

WE ACKNOWLEDGE HAVING RECEIVED A COPY OF THE CONTRACT OF SALE AND STANDARD CONDITIONS OF SALE  
BY PUBLIC AUCTION

**SIGNATURES**

BUYER/S SIGNATURE(S): \_\_\_\_\_ BUYER/S SIGNATURE(S): \_\_\_\_\_

BUYER/S NAME(S): \_\_\_\_\_ BUYER/S NAME(S): \_\_\_\_\_

CAPACITY: (eg. Director) \_\_\_\_\_ CAPACITY: (eg. Director) \_\_\_\_\_

APPROVED BY SELLER(S): \_\_\_\_\_ Date: \_\_\_\_\_

INITIALS